

**Letter of Agreement**  
**Houston (vZHU) and Memphis (vZME)**  
Effective November 13, 2017

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## Purpose

This agreement between Houston (vZHU) and Memphis (vZME) covers coordination procedures and is supplementary to the procedures in FAA JO 7110.65, VATSIM policies and procedures, and any other governing document.

## Cancellation

This document cancels all previous LOAs between vZHU and vZME.

## Procedures

ZHU shall ensure that:

- Aircraft landing Meridian terminal area cross the ARTCC boundary at or below FL230.
- Aircraft landing KVKS and KTVR cross the ARTCC boundary at or below FL230, descending to 11,000 ft.
- Turbojet aircraft landing Jackson, MS terminal area cross the ARTCC boundary at or below FL230, descending to 11,000 ft.
- Turboprop aircraft landing Jackson, MS terminal area cross the ARTCC boundary at or below FL230, descending to 7,000 ft.

ZME shall ensure that:

- Aircraft landing in the KMOB terminal area cross the ARTCC boundary at or below FL230, descending to 11,000 feet.
- Aircraft landing at KNEW & KMSY and departing KBNA and KMEM are routed along the RYTHM STAR. Such aircraft to cross the ARTCC boundary at or below FL290.
- Aircraft landing at Baton Rouge & Gulfport terminal areas shall cross the ARTCC boundary at or below FL290.
- Aircraft landing at KAEX or KESF cross the ARTCC boundary at or below FL230, descending to 13,000 ft.

## Mutual Automatic Visiting Privileges

- All active ZHU controllers holding a controller rating of S1 or greater, who are certified to control ZHU minor positions, shall be granted the same privileges at ZME as a visiting controller. No request will be required by the controller, as these privileges will be automatic and immediate.
- All active ZME controllers holding a controller rating of S1 or greater, who are certified to control ZME minor positions, shall be granted the same privileges at ZHU as a visiting controller. No request will be required by the controller, as these privileges will be automatic and immediate.
- Automatic visiting privileges shall only extend to minor facilities. Designated airspace, as defined in the VATSIM Global Ratings Policy, shall not be included in this arrangement. Controllers shall obtain major airspace certifications the same as any visiting controller.
- This arrangement may be terminated for specific controllers with cause by the Air Traffic Manager or Deputy Air Traffic Manager of the visited ARTCC. The staff member initiating the termination of privileges shall notify the member's Air Traffic Manager and Deputy Air Traffic Manager of the termination. The management of the home facility shall notify the member of their termination from the program.
- This arrangement remains subject to the terms of the [VATUSA Visiting Controller Policy \(DP002\)](#).
- Controllers exercising automatic visiting privileges are not subject to any minimum visiting controller activity requirements of the visited facility.

## Deviations

Deviations from the procedures established in this agreement may be made after prior coordination and agreement with interested parties.

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/s/ Matthew Kosmoski  
Air Traffic Manager, vZHU

/s/ Richard Sill  
Air Traffic Manager, vZME

/s/ Brighton McMinn  
Air Traffic Director,  
Southern Region